

# EARLY OUT/ LATE IN CONTRACT

Early Out and Late IN are privileges for **Seniors** in good standing with the school and who are on schedule to meet *ALL* graduation requirements at the end of the school year.

## Early Out / Late IN Rules:

1. Students **CANNOT** be on campus prior to 10 minutes before their first class.
2. Students **MUST** leave immediately after their last class.
3. Students are **NOT** allowed to loiter in the student parking lots after arriving at school.
4. Students are **NOT** allowed to enter the school building until the bell rings for class change.
5. Schedules will **NOT** be adjusted to accommodate Early Out/ Late In.
6. In order to receive Early Out/ Late IN, students **MUST** complete and turn in this form to the School Counseling Office.

*By signing below, I agree to follow the listed rules. I acknowledge that violation of these rules may result in disciplinary action. I understand that repeated violations will result in the LOSS of my EARLY OUT/ LATE IN PRIVILEGES*

## **To be Completed by Student and Parent/Guardian:**

(Please Print information, illegible forms will be denied)

Student's full Name: \_\_\_\_\_

Date: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_

Requesting: (Please check all that apply)

\_\_\_\_\_ **Early OUT**                      **Late IN** \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Once completed, please return this form to the School Counseling/ Guidance Office. Once approved and paperwork processed, passes will be issued to students from administrator.

For Office USE Only:

Counselor Approval: \_\_\_\_\_

Date: \_\_\_\_\_