

September 8, 2014

Dear Parents,

We are excited to announce that West Ashley High School will be granting parents access to the PowerSchool (PS) – Parent Portal. This will allow you to access up-to date information on your child’s grades and attendance. You will be able to simply click on your child’s grade in a class and see the complete list of assignments and grades; and be able to e-mail your child’s teachers by simply clicking on their name within the grade book.

William Runyon
Principal

Dr. Nancy J. McGinley
Superintendent of Schools

Mr. Louis J. Martin, Jr.
Associate Superintendent

West Ashley High School

4060 West Wildcat Blvd
Charleston, SC 29414
(843)-573-1201
Fax (843) 573-1223

In order to access the Parent Portal, you will need access to a computer with internet access and a working e-mail account, to which you alone have access.

We are asking that you e-mail the following information to:

WAHSparentportalhelp@charleston.k12.sc.us

- 1) Your child’s or your children’s full legal names – as they appear on their birth certificates
- 2) Your full legal name
- 3) Your current address
- 4) Your best day-time contact phone number
- 5) The last 4 digits of each child’s Social Security Number
- 6) The last four digits of a parent / guardian / backup phone number that we have on-file.
- 7) If you already have a ParentPortal guardian account for a student at another school, please provide that information. Your existing account can access multiple students.

We will verify your information and will e-mail you:

- Your private user name and password
- A live link to the Parent Portal Website
- Information on how to access and maximize the PS Parent Portal.

We hope that this will help keep you informed of your child’s progress and improve parent-teacher communication. Please contact us with any questions or concerns.

Thank you,

William Runyon
Principal
West Ashley High School